Guideline for Online Poster Session in the 1st ACMM

P1. Remo image in the 1st ACMM

P2,P3. For All Participants： Registration to Remo

P4. For All Participants： Preparation for starting Remo

P5. For All Participants： Poster Floor①

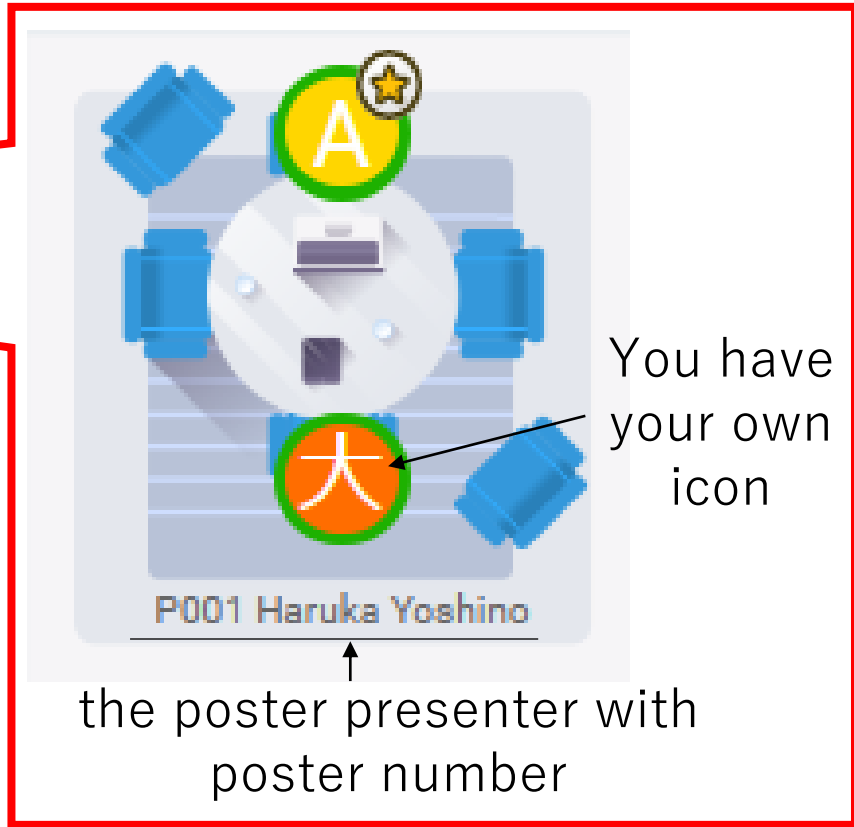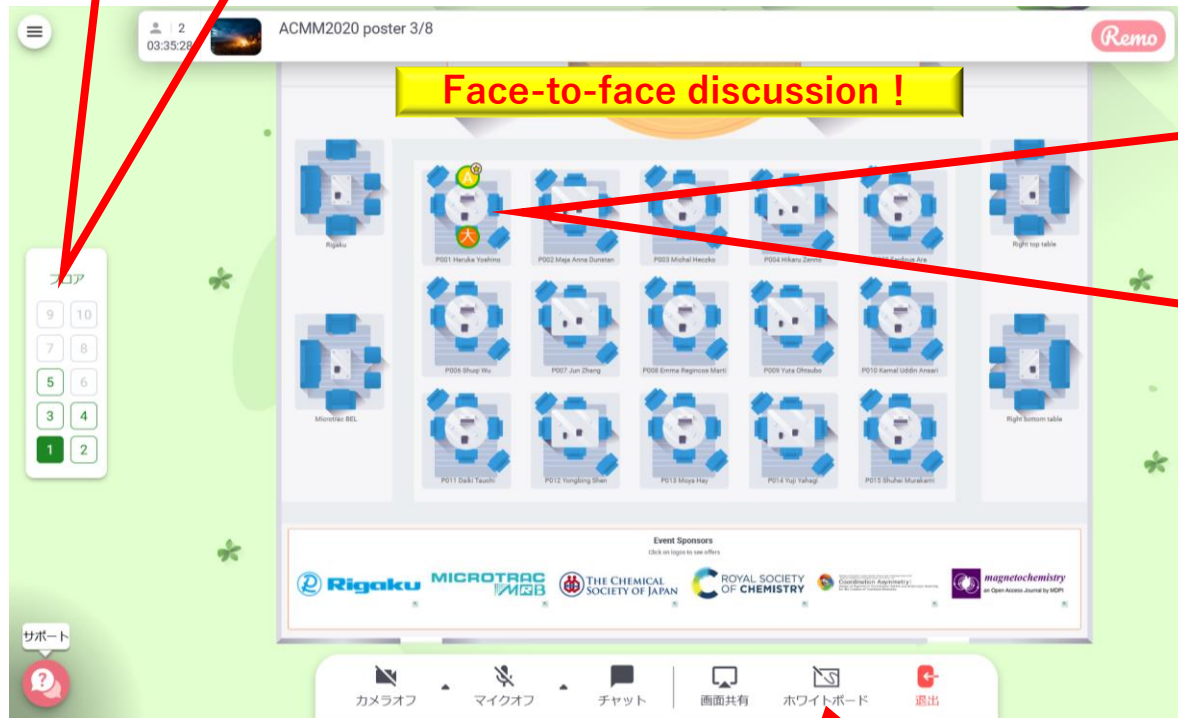P6. For All Participants： Poster Floor②

P7. How to join a presentation

P8,P9. For Poster Speakers：How to Prepare and upload Your Poster on Remo

P10. How to Enjoy the Online Poster

P1: Remo image in the 1st ACMM
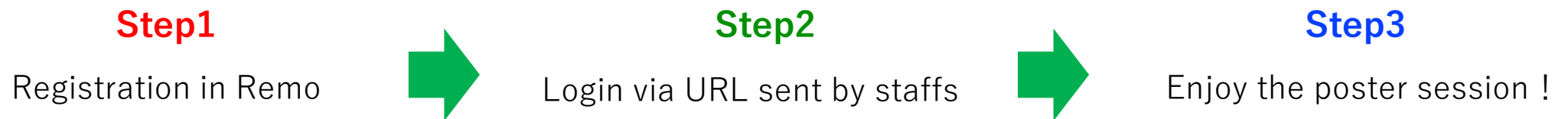

Poster Floor (1F-5F)

Face-to-face discussion !

Poster on whiteboard

You have your own icon

P001 Haruka Yoshino

the poster presenter with poster number

P2: Simple 3 steps for attending Poster session via Remo

Step1

Registration in Remo

Step2

Login via URL sent by staffs

Step3

Enjoy the poster session !

P3: Step1 For All Participants： Registration to Remo
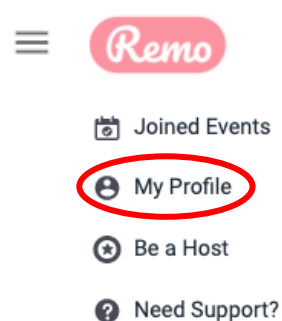
☐ Remo Website   https://remo.co/

Sign up here
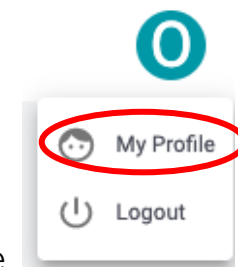
＊ Gmail address is also available

Test website (Remo) will open !

Details will be announced at the conference website

☐ Username in Remo

Click "Circle Icon"
or
Menu bar
↓
You can change your Username
from "My Profile"

＊**Important**
Please change your "Full name" in Remo as shown below

・Poster speaker： 「**P_YourName (Organization)**」
　　　　　ex: P_Taro Kagaku (Sakutai Univ.)

・Participant： 「**YourName (Organization)**」
　　　　　ex: Hanako Kagaku (Sakutai Univ.)

＊**Important**
For speaker, please do not edit "Icon"

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☐ Check your operating condition
(Important)

PC

Operating System (OS)	OS Version	Browser	Browser Version
Mac	10.13+	Chrome	77+
		Firefox	76+
	10.14.4	Safari	12.1+ (no screen-sharing)
			13+ (full compatibility)
		Chrome	77+
		Firefox	76+
Windows	10	Chrome	77+
		Firefox	76+

＊ Chrome is recommended

Smart phone（Tablet is not available）

Mobile Operating System (OS)	OS Version	Browser
iOS	12.4+	Safari
	13.0+	
Android	7-10	Chrome

☐ Remo System Check **(Important)**
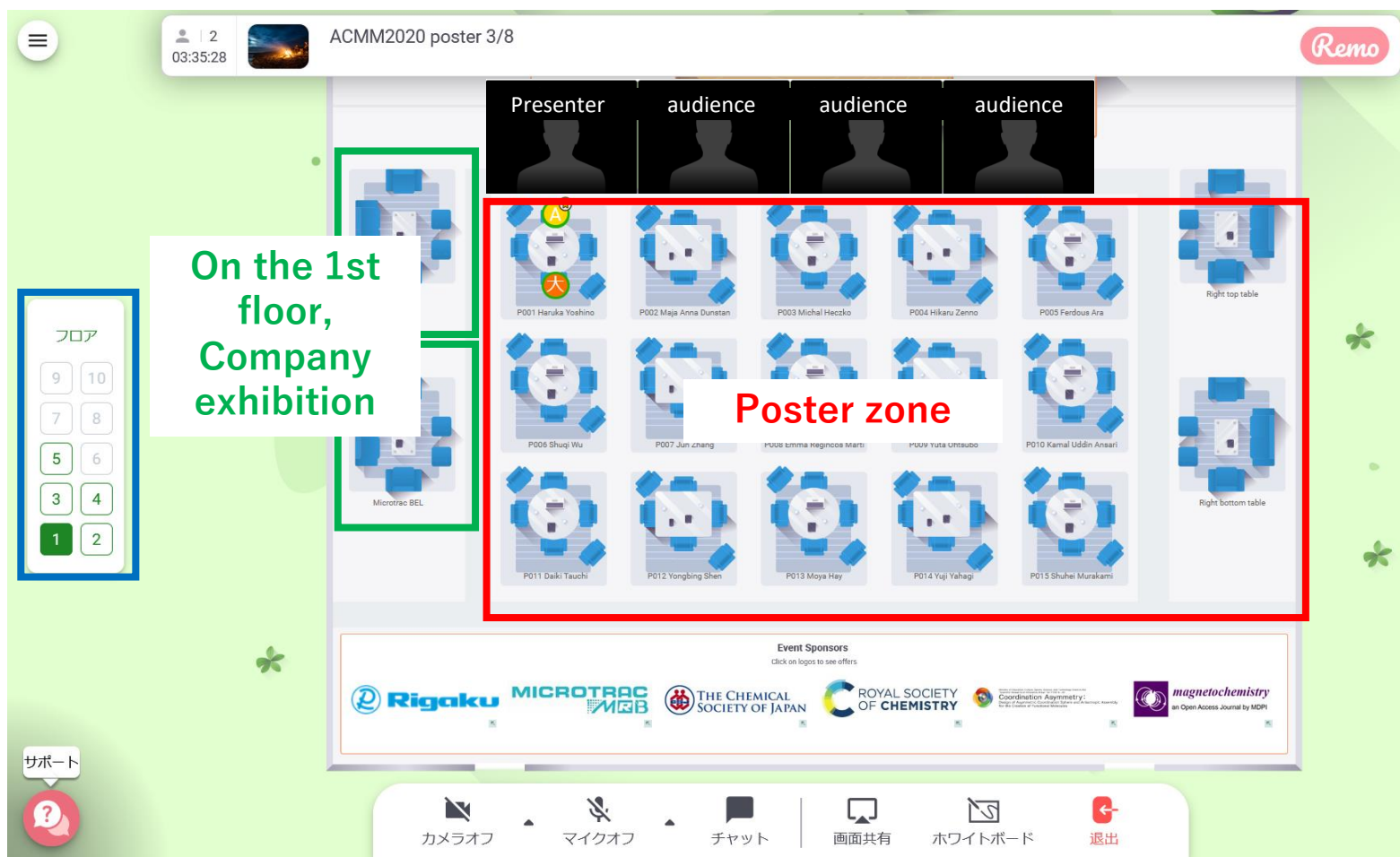
https://remo.co/mic-cam-test/

☐ URL for the Poster Venue

You can enter the Poster Venue by use URL sent by ACMM staffs.
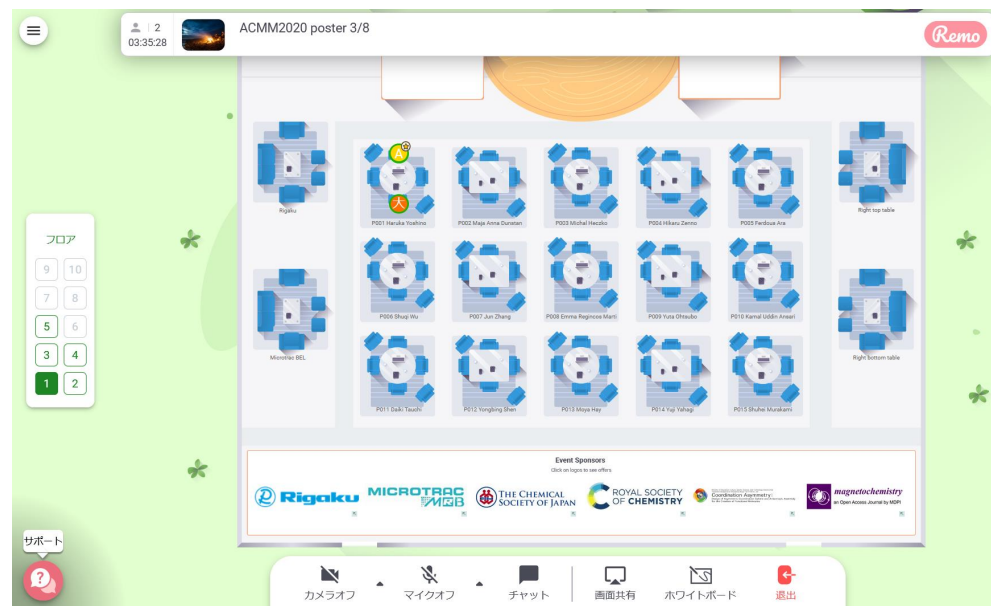
P5: Step3 For All Participants： Poster Floor①

Image of the Poster Floor

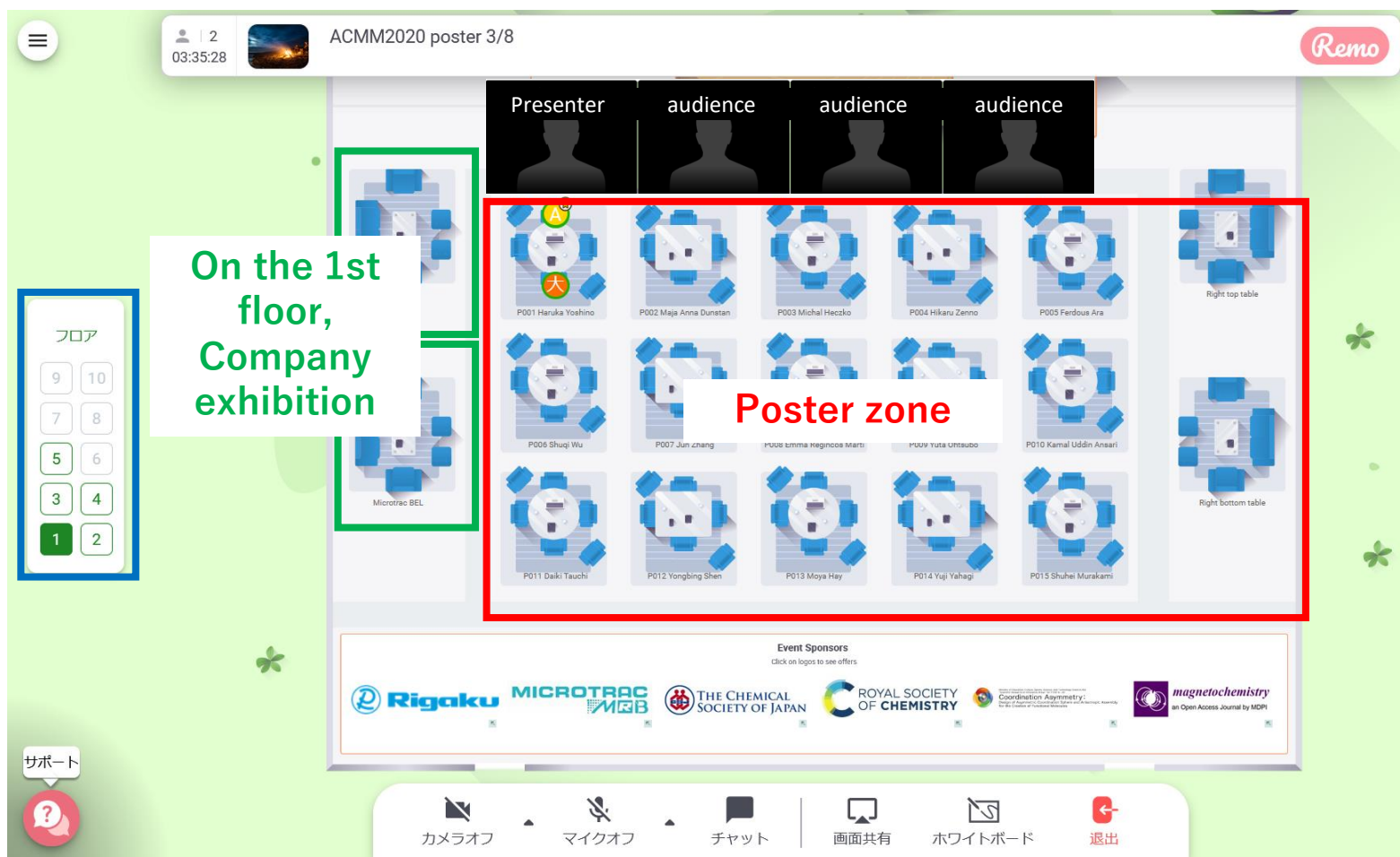**Poster zone**
・1 Table ＝ 1 Poster board

Floor selection
・To move to other floors, enter "Floor" which you want

Company exhibition on the 1st floor
・You can join Company exhibition

Image of the Poster Floor

☐ **Moving to other tables**

・Please confirm where your icon is
・Double click a table for moving

＊**Caution**

If you close the tab of the internet browser without log out from Poster Floor, you must shut-down the browser to avoid troubles.

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P7: Step3 How to join a presentation

＊(Important) Poster presentation will be held using "Whiteboard" in Remo

Use of Camera and Microphone is strongly desirable

Chat function is also available

For Attendees

＊When you visit a poster table, please open "Whiteboard" to see the poster.

・The poster image can be freely scaling in your PC

・Interaction with the presenter by speaking or chat when you enter the Poster Table

・Please avoid staying a Poster Table after you finish the discussion

P8: For Poster Speakers：How to Prepare and upload Your Poster

☐Please make your poster in "Landscape" A0 size

☐Please paste the image file of your poster in Whiteboard
  （see the next slide）

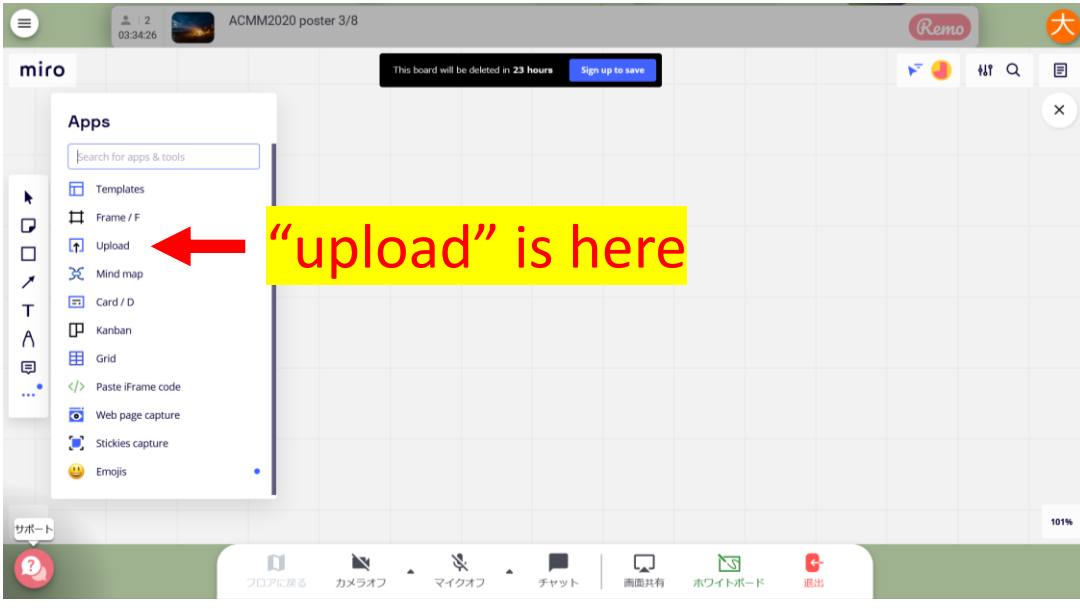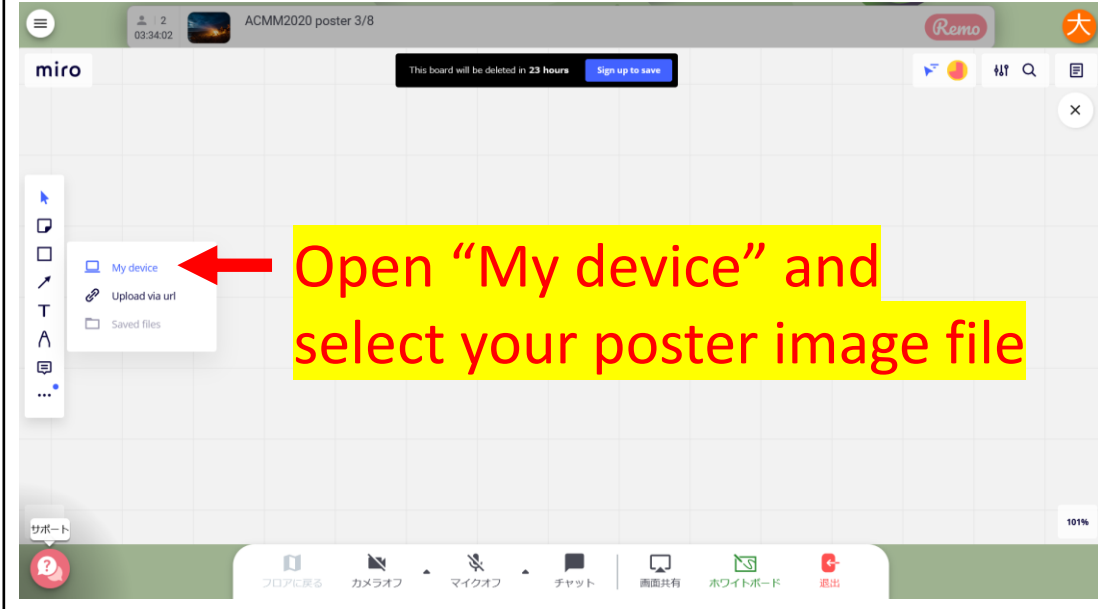# P9: For Poster Speakers：How to upload Your Poster on Remo
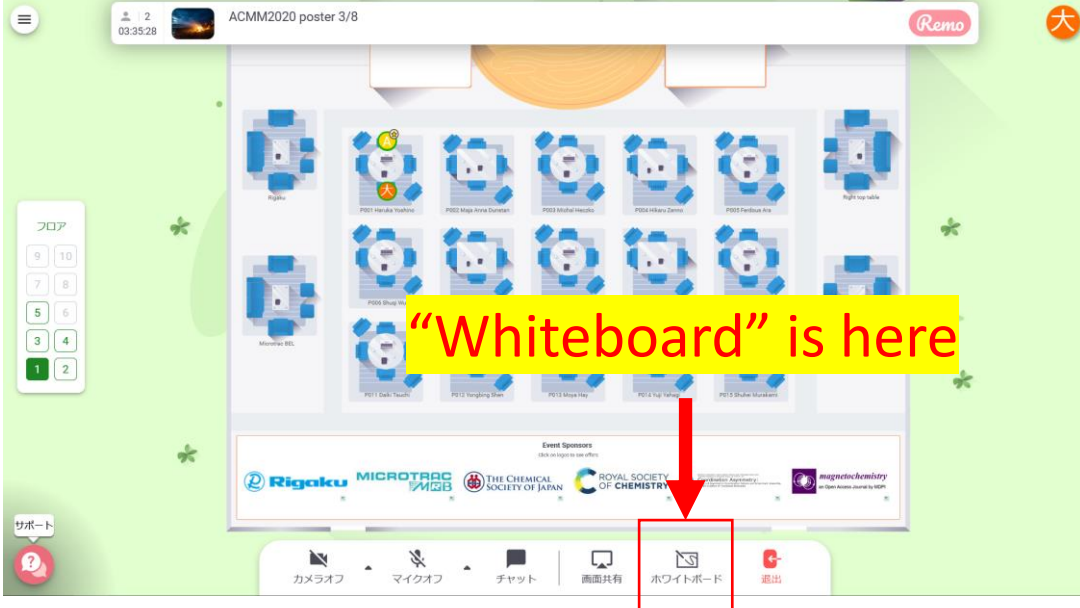
P10: How to Enjoy the Online Poster

1. Enjoy discussion at the "Whiteboard" on a Poster Table !

2. Keep camera ON for face-to-face discussion !

3. Let's go around the Tables and Floors to see many posters !

4. Be interactive when you join a Poster Table !

5. Do not keep staying one Poster Table for a long time !